

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
24 October 2019
BOARD MEETING**

Presiding: Dr. Dagmar Vitek, Chair 2019

Time: 12:30 p.m.

Place: 2215 North 2200 West, Salt Lake City, Utah 84116

Trustees Present: Dr. Dagmar Vitek, Chair
Maureen M. Wilson, Vice-Chair
Carlton Christensen (left at 1:48 p.m./attended remotely until 2:10 p.m.)
La Vone Liddle
Neil Vickers, Ph.D.

Others Present: Ary Faraji, Ph.D., Executive Director
Aleta Fairbanks, CPA, CFO
Gregory White, Ph.D., Assistant Director

1. Roll Call:

Trustee Vitek called the meeting to order at 12:34 p.m. It was confirmed that the voice recorder was turned on, and no conflicts of interest were declared.

2. Public Comment:

There were no public comments.

3. Approval of the Minutes from the 19 September 2019 Monthly Board Meeting:

A copy of the pending minutes had been distributed to the Board Members for review prior to the meeting. Trustee Liddle made a motion to approve the 19 September 2019 Board Meeting Minutes as written; Trustee Wilson seconded the motion, and it passed unanimously.

4. Presentation of the September 2019 Financial Statements and Approval of Bills for Payment:

The Trustees had also received copies of September's Financial Statements prior to the Board Meeting. CFO Fairbanks reviewed the Financial Statements with the Board; all expenditures were presented, with special attention being paid to items over \$1,000 in addition to the out-of-the-ordinary expenditures and payments. Copies of the balance sheets, the credit card receipts for the credit card statements having a balance over \$1,000, and the General Fund's reconciled bank statement were also circulated. Trustee Christensen made a motion to adopt the September 2019 Financial Statements and approve September's bills for payment. This motion carried with all in favor after being seconded by Trustee Vickers. The Trustees discussed the importance of seeing the invoices that were being paid. CFO Fairbanks indicated that she would be very amenable to this request; a folder containing documentation for all of the payments will be presented at each future board meeting.

5. 2019 Budget Amendments and 2020 Tentative Budget Discussion and Approval:

Utah State Law requires that preliminary budgets be made available to the public and the Board at least thirty days before a public budget hearing. It has become customary for these budgets to be presented during the October Board Meeting in order to readily comply with this requirement.

Executive Director Faraji began the budget discussion by informing the Board that the District planned to hold off on making capital purchases in 2020 because the new facility still had a lot of small purchases which needed to be made, such as tables and shelves. CFO Fairbanks discussed the 2019 and the 2020 accounts which had been modified from the budgets that had been previously approved in June of this year. The preliminary 2019 Budget Amendments and 2020 Tentative Budgets were unanimously approved after a motion to do so was made by Trustee Liddle and seconded by Trustee Christensen.

6. Construction Project Updates:

When the Board Members entered the building, they had been greeted by newly-cut holes in the lobby floor. Scoping had revealed collapsed air duct pipes under the concrete. Once the concrete is re-poured and cures, the original LVT (luxury vinyl tile) will be replaced. The contractor has agreed to replace the LVT in the foyer if the floor looks like it has been patched together. In other locations, the concrete has been covered with LVT, and it is looking much better.

The concrete floors in the vehicle storage areas were not protected during the masonry phase, and they were also not cleaned and prepped properly before they were sealed; we have reluctantly decided to accept these floors, but we are trying to get some financial compensation from the General Contractor and have asked for an official quote for grinding and then re-sealing these floors if they do not improve with time. The fish

hatchery is up and running; the pesticides have been mover over, and the lab equipment is being moved in today.

Even though our official substantial completion date was the 18th of September, construction complications have prevented us from occupying the new facility. The District still owes around \$90,000 to Hogan Construction. Construction Control Corporation, Executive Director Faraji, and Assistant Director White will be meeting with Hogan's representative on Monday; we have asked Construction Control Corporation to ask Hogan Construction to cover the bond payments and utility costs incurred during the month's delay. Our hope is that Hogan Construction will agree to calling things "square."

Design West has requested an additional \$108,000 based on change orders and more time committed to our project. Several of the additional costs were necessitated by Design West's design failures; we intend to negotiate this request.

Rocky Mountain Power (RMP) presented Executive Director Faraji with an unsigned contract showing the initial \$23,402 invoice and an additional \$37,898 due. Executive Director Faraji produced our originally-signed copy of this contract, which included a "paid" stamp from RMP. We had believed that the original \$23,402 invoice was the total cost associated with bringing and upgrading the power for our new facility. The additional \$37,898 was a big shock and one that we were not expecting. The representative from RMP informed us that there were a lot of issues with previous employee retirements and lack of accountability in regards to construction on 2200 West. He understood if we wanted to push back on this invoice. He informed us that RMP would probably not pursue this, for power is already at the new site and we will be paying for service for many years to come. Executive Director Faraji wanted to make sure that, if we did not pay this second invoice, it would not affect our relationship with Hamilton Partners and they would still be compensated for the financial burden they endured during the initial phases of construction. He was told that Hamilton Partners would be compensated whether we paid this second invoice or not. Executive Director Faraji decided to meet with George Arnold, from Hamilton Partners, to relay what he had been told by RMP and to ensure that they were okay with us not paying the second invoice. After receiving confirmation from Hamilton Partners that this route would be all right with them, he informed RMP that we do not feel obligated to pay the second invoice. RPM's representative said that he could appreciate our position and that he would let us know if he needs anything further from us.

The dormitory was used last week by Dr. Brian Byrd from Western Carolina University, who learned about our District's operations and collected local mosquito samples. His research focuses on the eastern tree hole mosquito, *Aedes triseriatus*, and the arbovirus La Crosse encephalitis virus. His intent was to collect western tree hole mosquitoes (*Aedes sierrensis*) and other species from our District.

7. Board Member Appointments Discussion:

Trustee Wilson's term as a Trustee will be completed at the end of this year. Executive Director Faraji wanted the Board to start thinking about potential replacements.

Board member appointments by the SLC Council have been progressing efficiently, but we should get the replacement process started in November.

8. Report on Attended & Reminder/Approval of Upcoming Training/Meetings:

- **Society for Vector Ecology (SOVE), 22-26 September 2019, Puerto Rico**

SOVE is a highly-scientific meeting involving a greater number of university professors over operational scientists. Both Executive Director Faraji and Assistant Director White have been members of SOVE for many years, and receiving an invitation to participate in this conference availed them with an important opportunity to share ideas and innovations with other scientists and vector control specialists from national and international organizations. Assistant Director White did a poster and Executive Director Faraji presented. In addition to surviving a severe tropical storm and an earthquake, they learned about public health outreach complications as well as vector behaviors. They were also able to tour the CDC's Dengue Branch (which is conducting some interesting scientific studies, provided us with several good contacts, and may lead to some future projects) and the newly-created Vector Control Unit (which is politically not allowed to perform any control functions). Unfortunately, there is a huge public mistrust based on how the populace has been treated in the past, which impedes effective mosquito control. The islanders are utilizing goopy autocidal gravid ovitraps for surveillance, which makes mosquito identification messy, difficult, and slow.

- **NWMVCA, 8-10 October 2019, Boise, ID**

Executive Director Faraji drove to the Northwest Mosquito and Vector Control Association's conference in Idaho this year. This was not a very productive meeting academically; Executive Director Faraji was dropped from the program, as were other AMCA Board Members, and 7 of the 9 presentations were given by vendors. Fortunately, the AMCA members who were in attendance were able to meet together and work on a few AMCA issues that needed immediate resolution.

- **UMAA, 13-15 October 2019, Ruby's Inn, Bryce, UT**

All of the Trustees attended Utah Mosquito Abatement Association's Annual Meeting this year, and they were able to attain the required annual trustee training. The Board Members were asked to share their impressions about the meeting. (Trustee Christensen remotely left the meeting during this discussion.)

- **U of U Public Health, 22 October 2019, SLC, UT**

Executive Director Faraji was the guest epidemiology lecturer for the Masters and Ph.D. program at the U of U. He presented for 80 minutes and took questions for 10 minutes. He enjoys lecturing at the U of U each year because he has the possibility of recruiting a summer intern or two.

- **UASD, 6-8 November 2019, Layton, UT**

Executive Director Faraji and Assistant Director White will attend the Utah Association of Special Districts conference this year.

- **UPMA, 7 November 2019, Lehi, UT**

Executive Director Faraji has been asked to provide an hour long talk to the Utah Pest Management Association, which is a large group of pest control professionals. This talk will take him away from the UASD meetings for a few hours on Thursday.

- **AMCA IBM, 13 November 2019, Portland, OR**

Executive Director Faraji will be attending American Mosquito Control Association's Interim Board Meeting in Portland, Oregon. The AMCA officers will be checking out the facility and seeing what other preparations need to be made in order to have AMCA's 2020 Annual Meeting run smoothly.

- **ESA, 17-20 November 2019, St. Louis, MO**

Both Executive Director Faraji and Assistant Director White will be attending the Entomological Society of America's conference this year, for they are both presenting on our research at SLCMAD.

- **DSLASA, 5 December 2019, SLCMAD, UT**

The Salt Lake City Mosquito Abatement District will be hosting the Davis-Salt Lake Aerial Spray Authority Board Meeting in December.

9. Executive Director's Report:

The Board Members were given a few updates, which included the following: 1) A few seasonal employees were retained to help with the move to the new facility. 2) Surveillance has now stopped; the last week of trapping was conducted last week. 3) Several *Aedes dorsalis* survived the first cold spell, which resulted in a few service requests. They present no health hazard and the colder temperatures will cause them to die off soon. As a result, Executive Director Faraji decided not to conduct a late season adulticide application. 4) The Holiday Luncheon will be held on Thursday, 12 December. We'll begin the social at 1:00 p.m., and lunch will be served at 1:30 p.m. Please bring a white elephant to exchange. 5) We may not be able to move into our new facility until about the second week of November. Construction uncertainties, inclement weather, meeting attendance, and the holidays will prohibit a grand opening this year. It may be wise to plan a small ribbon-cutting ceremony and then have an open house in the spring. 6) Our attorney has provided feedback that we can legally lease our old property rather than selling it right away. The Trustees agreed that leasing the old facility rather than

selling it immediately was an amenable idea. With all of the development going on, we anticipate property values will increase considerably within the next few years. 7) Increased costs have made a tax increase imminent. Because of the Certified Tax Rate and Truth in Taxation process, government agencies will need to increase taxes every few years just to be able to keep up with increasing costs. If we start this process next year, we will have funding for the following year. This process would put us at about a five-year cycle for requesting a tax increase. The Board indicated that they are agreeable with going through a potential tax increase process for 2020. 8) The District has had two minor vehicular accidents, and ULGT has reimbursed us directly. We have had no response from the driver causing the second accident, and Utah Local Governments Trust is going through legal means to collect the money that is due. 9) Some Trustees have expressed a desire to review the Board's Bylaws. Executive Director Faraji will email out the current Bylaws, and administration will make a few recommendations for the Board to consider. 10) Grant monies from UC Davis and UC Riverside should be received soon. The District was only able to collect 58 samples on the Next Generation Sequencing project, so it may not be necessary for the District to provide additional funding for this research project as we had previously indicated.

10. Probable Agenda Items for 14 November 2019 Monthly Board Meeting:

- Executive Director's Report
- Bylaws
- Construction Updates and Grand Opening
- Board Member Appointments

11. Adjournment:

Trustees Liddle and Vickers made and seconded a motion to adjourn the meeting at 2:36 p.m. A box lunch will be available before the 14 November 2019 regular monthly board meeting, which will begin at 2:00 p.m.



Ary Faraji, Executive Director

14 NOV 19
Date



Dagmar Vitek, Chair 2019

11-14-19
Date